The Aaon Group

Lamlahna

Hamphatnate: Panpihna Ngah Nading Minpiakna – A ngah ding khat guang in

Nasep lut thakte hamphatna ngah theihte teel hun ding hun pen **na nasep lut ni pan ni 14** sung hun na nei hi.

Kal 1 na: Minpiak Kipan In

- Workday ah, task mek in: **Hamphatnate Sazian Piakna**
- **Let's Get Started** teel in

Kal 2 na: Hamphatnate enpha inla teel in

- **Health Care leh Accounts** nuai-a khenna khatciat pan pai in
- Na sitkik nop ahihkeileh na teel nop hamphatna khatciat ading **Enroll** ahihkeileh **Manage** mek in

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Kal 3 na: A ngah ding khat guang in

1. **Manage** ahihkeileh **Enroll** mek in
2. Na huam zah ding teel inla, tua khit ciangin **Kip Sak In leh Zom In** mek in
3. A ngah dingte screen ah **Guang** mek in
4. **A ngah ding a thak behlap** mek in

Kal 4 na: A ngah ding ii thute gelh in

A kisam khempeuh gelh in:

- Minpi
- Suah Ni
- Tukhum Ciamtehna Numbal Nambat
- Relationship

Save**Mek**

Kal 5 na: Minpiakna zom suak ding

- Hamphatna plan-te tawh kisai a ngah ding(te) seh in
- Kal khatciat ah pai nadingin **Kem In leh Zom In** mek in

Lamlahna

Hamphatnate: Hamphatna Ngahte Puahpha (Mobile App)

Nasemte in hamphatna kilaih hun sungin Workday Mobile App ah hamphatna ngah dingte guang, puahpha, ahihkeileh laikhia thei uh hi.

Mobile sungah Beneficiaries ah lutna

1. Workday Mobile App hong in
2. Hamphatnate leh Pay mek in
3. Hamphatnate Laih Ding mek in
4. A hang khat dingin Hamphatna Ngah Theite Laih Ding teel in
5. Hamphatnate laih ni gelh in
6. Submit mek in
7. Hong mek in
8. Let's Get Started mek in

Hamphatna Ngah Ding khat guang in

1. A kisai nuntakna aamahkhan plan nuai-a Manage teel in
2. Confirm and Continue mek in
3. A thak guang ding mek in
4. Teel in:
    - Hamphatna Ngah Ding guang, ahihkeileh
    - A omsa hamphatna ngah ding teel in
    - Hamphatna ngah ding hemkhia: a mi teel inla Delete mek in
5. A kisam thute gelh in
6. Done mek in
7. Hamphatnate percentage gelh in
8. Save mek in